Scope management plan

Project name

Project number
Project manager name

Date

Version Number
Status

Table of contents

1. Introduction

<text here>

1.1 Purpose

Mandatory.
Specify the purpose of this Scope Management Plan.
<text here>

1.2 Scope

Mandatory.
Describe the scope of the Scope Management Plan, associated projects and other influences and affects
<text here>

1.3 Definitions, acronyms and abbreviations

Optional.
List definitions, acronyms and abbreviations required to interpret this Quality Management Plan. An alternative is to reference the Project Glossary.

Term	Description

1.4 References

Optional.
List the documents referenced in this Scope Management Plan.

Document	Location	Date

1.5 Overview

Mandatory.
Discuss the Scope Management Plan contents and how the document is organized.